Job announcement: Country Director (Cambodia)

SADP (Southeast Asia Development Program) is an American non-profit organization that has been working in Cambodia since 1994 with the primary aim of reducing poverty while building capacities for self help. We are working in partnership with Cambodian NGOs and currently have programs in the areas of community organizing, organizational development support for Cambodian NGO partners, student sponsorship, and “education for development.”

Innovation is central to our work. We try to understand community and NGO dynamics in depth and develop programs that reflect this understanding. We are currently trying to make our approach more process-oriented and develop experiential learning approaches to building communities’ capacities.

SADP is recruiting a Country Director to be based in Phnom Penh and responsible for management of SADP’s Cambodia office.

Responsibilities:
1. Assist with the development of SADP-Cambodia’s programs and projects.
2. Implement selected program activities.
3. Oversee financial and technical support to partner NGOs in a spirit of partnership.
4. Oversee management of SADP-Cambodia’s personnel and projects.
5. Oversee financial management of SADP-Cambodia.
6. Prepare the annual report and assist in preparation of proposals and reports to donors.
7. Represent SADP-Cambodia.

Job requirements:
1. Experience working in Cambodia or a similar country
2. Good understanding of NGOs and community dynamics
3. Good understanding of development issues or ability to learn
4. Understanding of process approach or ability to learn
5. Good personal and communication skills
6. Good teamwork and ability to implement collective leadership
7. Ability to work with people from different cultural backgrounds
8. Management experience
9. Ability to work well with government
10. Fluency in English. Ability to speak Khmer is an asset.

Salary: Commensurate with qualifications.

Interested candidates should submit their CVs with a cover letter and three references by e-mail to: sadp.recruitment@gmail.com on or before Feb 19, 2010.