



Australasian Quaternary Association Inc. (Association number: A0041547)
Annual General Meeting 2025
Zoom meeting, October 2025

Attendees: Tim Barrows, Caroline Mather, Alex Francke, Marjorie Sullivan, Philip Hughes, Peter McIntosh, Matt Harris, Calla Gould-Whalley, Teresa Dixon, Annie Lau, Helen Bostock, Lydia McKenzie, Tim Cohen, Nick Roberts, Juliet Sefton, Kat Fitzsimmons, Alex Wall, Scott Mooney.

Proxies: Rachel Rudd, Andy Baker, Jamie Schulmeister, John Tibby, Micha Campbell, Christine Kenyon, Lauren Linnenlucke, Henk Heijnis, Jon Tyler.

Agenda and Minutes
Started: 14:00 (AEST)

Explanation of purpose of changes (Tim Barrows)

AQUA changing to charity and tax deductible status to allow for gift donations more readily and to maintain the Leanne Armand Award.

Details of proposed changes to the constitution:

The proposed changes are in the AQUA Constitution document distributed to the community via email (02/10/25), and are required for AQUA to comply with DGR (Deductible Gift Recipient) status, as part of us becoming a charity organisation.

The modifications to our constitution will be required to:

- * Implement the Gift Fund and its purpose in the constitution
- * Clearly avoid misuse of donations to this Fund
- * Implement regulations to the use of Gift Fund assets in case AQUA is dissolved, or loses its DGR status.

These changes mainly address issues of money-laundering, and will be a requirement to obtain DGR status. There are a few other minor wording changes, where we have noticed small errors or inconsistencies in wording.

Benefits to AQUA:

- * Legal structure in compliance with regulations by ATO, Consumer Affairs Victoria, ACNC and the Australian Securities and Investment Commission (ASIC)
- * Cementation of AQUA's non-for-profit status, which means we don't pay GST
- * Charity and DGR status will allow us to create a 'Gift Fund'
- * AQUA will be eligible to issue tax deductible invoices for donations and gifts to the Fund, and
- * Hopefully, this will increase the number and size of philanthropic donations to AQUA

Thank you to Alex Francke for undertaking so much work to make this possible.

Tim read through the constitution to explain changes more clearly.

- Minor changes e.g., "chair" replacement, communications officer and ability to vote virtually in meetings.
- Under management of funds - Gift fund used only for principal purpose for association.
- Winding up requirements.

Australasian Quaternary Association Inc.

ABN 71 663 732 132
www.aqua.org.au

AQUA



Post this presentation, there were a few minor questions from members

Lydia McKenzie – what would be the conditions where we lost DGR status – changing purpose of organisation, fail to meet compliance.

Lydia McKenzie -are previous donations are eligible for DGR status – NO.

Alex confirmed ATO had viewed these changes we are voting on.

Unanimous voting from attendees and proxies for changes approved 15 plus 8 proxies.

Six members thanked the committee for their work.

Concluded at 11.15 am

A handwritten signature in black ink that reads "C Mather".

Signed: Caroline Mather (AQUA Secretary),

A handwritten signature in blue ink that reads "Timothy B".

Signed: Timothy Barrows (AQUA President).